Mike McHenry, 2308 Chesapeake Avenue, Hampton, Virginia, 23661-3207. **Checks with applications MUST be received by not later than September 1st, 2018.**

**Hotel:** Our base for the reunion will be the CROWNE PLAZA Hotel Providence-Warwick (www.CrowneHotelWarwick.com); the address of the hotel is: 801 Greenwich Avenue, Warwick, RI 02886 Tel: (401) 732-6000. The hotel is fully booked the Saturday night prior to our arrival. If you would like to arrive early, notify Mike and he will place you on a frrst come first serve standby list for rooms that may become available. The following applies for our reunion only:

* a nightly rate of $109.00 per night plus applicable taxes has been established for our reunion; request the USS Willard Keith Reunion rate. This rate is applicable for up to four guests in each room. This room rate is applicable 3 days before and 3 days after our reunion. We have blocked 30 rooms until September 1st. but I recommend that you book early as this hotel is continually sold out of rooms.
* Inclusive of a hot breakfast buffet to be served in our Hospitality Room for up to four guests per room.
* Complimentary WiFi; hotel parking; and Airport Shuttle to and from T.F. Green Airport (PVD) and area attractions within a five-mile radius. For those needing airport pick-up by the hotel, please coordinate with the hotel when making your reservations and insure the hotel is notified of travel changes.
* The hotel front desk will provide directions to our Hospitality Room which will open at 4 pm on Sunday, October 14th. Hot breakfasts will be served daily here from 7:00 to 9:00 am.

I hope each of you can attend this reunion and both I and Sheila look forward to seeing and talking to you.

Sincerely,

Joe Mitchell Board of Directors

USS Willard Keith Reunion Association