**USS WILLARD KEITH REUNION ASSOCIATION**

**BY-LAWS**

​

**Article 1 - Name**

**Section 1**

            The name of this association shall be “USS Willard Keith Reunion Association”.

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**Article 2 - Object**

**Section 1**

            The object of this association shall be to convene at a location accessible to as many members as possible for a memorable and affordable time of re-acquainting while remembering and re-telling shared shipboard experiences.

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**Article 3 - Membership**

**Section 1**

           To be eligible for admission to membership an individual is required to have served on board the USS Willard Keith DD-775 and to pay an annual membership fee to be set and regulated by a majority vote of the members.

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**Article 4 – Meetings**

**Section 1**

          An annual business meeting shall be held before the farewell banquet.  The time and place will be decided upon by the voluntary host reunion chairman.

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**Section 2**

      At all meetings of the Association the order of business shall follow the “Roberts Rules of Order”.

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**Article 5 – Reunion**

**Section 1**

           The Reunion Association shall try to convene once each year during the month of May at a time and place agreeable to the majority of the membership and adhering to the Reunion Association “Reunion Guidelines”.

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**Section 2**

           A volunteer host shall be designated by the Board of Directors for the purpose of planning, scheduling and conducting the next successive reunion.

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**Section 3**

          The volunteer host shall be designated the Reunion Chairman and shall be assisted by a volunteer committee of his own choosing.

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**Section 4**

           The Reunion Chairman shall be authorized to make all arrangements for the annual meeting and shall keep the Board of Directors, Secretary and Treasurer apprised of his progress.

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**Section 5**

            Final arrangements shall be approved by the Board of Directors.

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**Article 6 – Officers and Elections**

**Section 1**

            At the Annual Meeting there shall be elected by ballot or by show of hands by the members of the association in person:  a Secretary, a Treasurer, and three Directors.

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**Section 2**

            At the annual meeting the Secretary and Treasurer shall be elected for a term of \_\_\_\_ years, each being allowed to succeed himself if agreeable to the membership.  The terms of the Directors shall be for a period of three years for two Directors and two years for one Director, with each being allowed to succeed himself if agreeable to the membership.

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**Section 3**

           The members elected at each annual meeting shall assume their office immediately.

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**Section 4**

            In case a vacancy shall occur during the year in any office, such vacancy may be filled by the Board of Directors, for the unexpired term.

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**Section 5**

            The Directors shall be the officers of the Association.  The Secretary and Treasurer shall not cast a vote on Association business.

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**Article 7 – Duties**

**Section 1**

            The Directors shall perform such duties that usually devolve upon such officers.

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**Section 2**

           The Treasurer shall make a report at the annual meeting showing the financial condition of the Association and within 30 days shall submit a detailed report to the Directors on the state of paid memberships.

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**Section 3**

            The Directors shall manage the affairs of the Association.  Two Directors shall constitute a quorum.

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**Article 8 – Dues**

**Section 1**

            Annual dues shall be set by a membership vote at the annual business meeting.

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**Article 9 – Complaints**

**Section 1**

            All complaints shall be made in writing to the Secretary, who shall refer them to the Board of Directors for a decision.

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**Article 10 – Amendments**

**Section 1**

            Amendments to the by-laws may be made at any annual business meeting by a majority vote of members present.

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**Section 2**

        In the event that the Association is dissolved, the assets of the Association shall be distributed to a naval service  organization, such organization to be determined by the then-serving Board of Directors.